



**APPLICATION FOR ATHLETIC FIELD PERMIT**

**Instructions:** To apply for an Athletic Field Permit complete and sign this form and the Hold Harmless Agreement. Submit the original signed forms and any supplemental documents to the Alapocas Run State Park office at: Blue Ball Barn, 1914 West Park Dr., Wilmington, DE 19803. Phone: (302)577-1164. Fax: (302) 577-1167.

**Applicant will be notified of approved dates and times and applicable fees. Fees paid by invoice are payable upon receipt.**

Applicant Name	Organization Name
Address	City, State, ZIP
Primary Phone	Contact Person (If different than Applicant):
Secondary Phone	E-Mail Address

**Definitions:**

- Organization shall be defined as any group or organized team consisting of ten (10) or more people.
- The Additional Field Painting Fee will apply to any Organization requesting that more than one playing field be painted on one of our specified park fields (ex: Field 1 is rented and the Org. is requesting two flag football fields painted in the space of Field 1).

**Permit Conditions for use of Alapocas Run State Park Athletic Fields:**

- Permit applications will be taken beginning on January 2<sup>nd</sup> of each calendar year.
- Application for permit must be submitted a minimum of 30 days prior to date of event(s).
- Only applicant may make any changes, cancellations, or additions to permit.
- Activities may be scheduled April 1 - November 15<sup>th</sup>. March field availability will be weather dependent.
- Damage to the fields, equipment, or facilities will result in a \$150 fine plus repair costs and may be grounds to cancel any future reservations.
- One to two sets of portable goals will be provided for use by Field Hockey, Lacrosse and Soccer. Any additional equipment needed must be provided by the organization and be portable in nature.
- Soccer goals must have stabilizing sandbags properly in place across the back bar before any activity takes place on the field.
- Please have permit available for inspection when participating on park property.
- Participants shall follow all state park rules and regulations.
- Park areas open at 8am and close at sunset.
- **Alcoholic beverages are prohibited in Alapocas Run State Park.**
- Vending is not permitted in Alapocas Run State Park without written authorization from the park office.
- No advertising, tents, trailers, or canopies may be posted or located without written authorization.
- The Division of Parks and Recreation Carry-In-Carry-Out policy for trash applies.
- If in need of a Park Ranger, call 302-739-4580 and ask for the on-duty Park Ranger for Wilmington State Parks.

**Cancellation Policy**

- The Division of Parks and Recreation reserves the right to postpone or cancel any scheduled events on the Alapocas Run State Park athletic fields when the weather or field conditions are considered unfit for use, or when conditions are considered to pose a present danger to person or property. Organizations that do not comply with a Division mandated cancellation will be fined \$150 plus repair costs for any damage to the fields, equipment, or facilities.
- While every effort will be made to ensure that cancellations are made as early as possible, the Division of Parks and Recreation does not guarantee that such cancellations will be made before teams arrive.
- If weather conditions deteriorate during the course of an event, the Division of Parks and Recreation requests that participants use discretion on continuing the event so as not to cause damage to the field and render them unfit for future use.
- There will be no refunds for cancellations made within 30 days of the event date. Cancellations made 30 or more days prior to the event will be charged a \$30 cancellation fee.

**Park Entrance Fees**

- Delaware State Park daily entrance fees are in effect from March 1<sup>st</sup> – November 30<sup>th</sup> at each of the Alapocas Run State Park parking lots. The fee is \$4.00 for in state vehicles and \$8.00 for out of state vehicles. Self-payment envelopes and deposit boxes are provided for your convenience. Vehicles displaying a current state park annual pass or surf fishing tag are exempt from daily entrance fees.



I have read and understand the attached permit conditions. I agree to abide by all permit conditions and the rules and regulations of the Division of Parks and Recreation. I understand that any violation of state park rules and regulations under Title 7 Chapter 47 of the Delaware Code may result in the revocation or suspension of this permit. I agree to inform participants of the terms of this agreement.

Applicant/Permittee: \_\_\_\_\_

Date: \_\_\_\_\_

**Hold Harmless Agreement**

In consideration of the receipt of this permit from the State of Delaware, the Permittee hereby releases the State of Delaware, its Departments, Divisions, Parks, employees, agents and/or representatives (hereafter referred to as the State of Delaware) from all injury and any liability of any kind which may arise from the Permittee's use and occupancy of State property and agrees to indemnify and hold harmless the State of Delaware.

In no event shall the State of Delaware be liable for any damages or injury to the Permittee or any agent or employee of the Permittee or to any person coming upon the premises in connection with the Permittee's use and occupancy of the premises.

The Permittee acknowledges that it shall reimburse the State of Delaware for any and all damage to State of Delaware property, its agents and/or employees as a result of the use and occupancy of the premises (ordinary wear and tear excepted) by the Permittee, its agents or employees or by any person coming upon the premises during the Permittee's use as an invitee or licensee of the Permittee.

<b><u>Official Use Only</u></b>
Permit Fee: _____
Invoice #/Date: _____
Amount Paid/Date: _____
Receipt No: _____
Permit Issued By: _____
Permit #: _____
Approved By: _____

\_\_\_\_\_  
Applicant/Permittee Signature

\_\_\_\_\_  
Date