

# Horticultural Internship

## Bellevue State Park

DELAWARE STATE PARK INTERNSHIP PROGRAM



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### DESCRIPTION

This is a hands-on leadership role with outstanding learning and experience opportunities working with Management staff and a nonprofit friends group. The position will be responsible for developing an improvement plan for the Bellevue State Park Music Garden.

### LOCATION

- Bellevue State Park - Wilmington, Delaware

### TERM OF SERVICE

- Year Round, 52 Weeks
- Full-time, 30-35 hours per week

### RESPONSIBILITIES

- Assist with maintenance, planting, and other activities related to flora of the park
- Maintain and assist in improvements of the Music Garden
- Identify and develop improvement project of Music Garden
- Will present improvement recommendations to staff and Friends group
- Engage with local garden shops and clubs
- Work with the Friends of Bellevue to identify additional needs

### REQUIRED SKILLS

- Must be personable and able to provide outstanding customer service for diverse park visitors.
- Able to communicate effectively with a diverse public and speak publicly in front of groups or audiences.
- Must be able to work flexible hours, including weekends
- Must be at least 17 years of age
- Ability to work alone with little direct supervision
- Have a valid driver's license
- Leadership skills

### DIRECT SUPERVISOR

- The direct supervisor will be the Park Conservation Technician at Bellevue State Park

## BENEFITS

- **Training:** A hallmark of the program, interns receive training from the field experts they will be working with. Includes Seasonal Interpreter Training and FA/CPR. In addition to this formal and informal training to successfully conduct their internship assignment, interns will have the opportunity to build associated skills and share real-time experience with park staff and colleagues. Training will be made available to the interns to further their personal and professional development.
- **Housing:** Limited co-ed housing is available, at no fee, for interns providing full-time hours (30 or more per week). If selected for housing, an intern will share a house, duplex or dorm facility with other interns.
- **Activities:** Interns will have the opportunity not only to visit ALL Delaware State Parks at no fee, but also participate in many of the tours, programs, and associated events for free. Delaware State Parks span the length of the state and whether it be zip lining at Lums Pond State Park, surfing at Delaware Seashore State Park, attending a concert at Bellevue State Park, or touring the living history facility at Fort Delaware, there is certainly something for everyone.
- **Stipend Available:** Interns are not employees of the State of Delaware- they are considered volunteers and are not paid for their service. Interns may elect to receive a stipend to help cover expenses incurred during their volunteer intern service. The stipend is a fixed amount of \$100 per week for service of 30 or more hours per week or \$50.00 per week for service of between 20 – 29 hours/ week paid biweekly as a direct deposit into the Intern's bank account.
  - The stipend is not a wage, but does count toward the total income on which the intern's tax obligation is based. Interns electing to receive the stipend will complete IRS Form W-9 Request for Tax-Payer Identification as self-employed and will receive a Form 1099 at the end of the year that reports the amount of income from the stipend. No taxes are withheld from the stipend.

**All Delaware State Parks Interns are required to undergo and successfully complete a background check performed by the Division.**

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The Department of Natural Resources and Environmental Control is committed to affirmative action, equal opportunity, and the diversity of its workforce